



We are your health

HEALTHCARE INFORMATICS SPECIALIST

REPORTS TO: Chief Financial Officer
FLSA CATEGORY: Exempt
EEO CATEGORY: Professional

POSITION DESCRIPTION

Community Healthcare Centers of Central Wyoming is looking for a Full-Time Informatics Specialist who will provide support for the clinical and ancillary service teams to facilitate the introduction, acceptance, integration and use of electronic health records and related systems. Provides application support, workflow integration, training, troubleshooting and consulting on related applications.

ESSENTIAL FUNCTIONS

- Provides end-user support to promote effective process design, development, and implementation with the organization's use of Electronic Medical Record including other related system implementations and upgrades.
- Collaborates effectively with users and EMR change management team to solve application and workflow issues
- Provides troubleshooting and coordinates resolution of technical problems and information technology issues related to the electronic medical record.
- Identify and coordinate new processes, system functionality, system changes, and enhancements to support clinical information, provide optimum productivity, and increase compliance with quality indicators
- Develop processes with other members of the leadership and clinical team to promote and communicate the integration of new clinical systems in patient care setting.
- Provide coaching, training and consulting to end-users on all levels to develop and facilitate the learning of applications.
- Assists with the identification, evaluation, and assessment of new care delivery technology, developing recommendations on the impact of integration with existing workflows and systems.
- Assists with implementation of new and improved workflows and processes in clinical applications such as CDSS, templates, order management, medication administration and/or interdisciplinary clinical documentation.

- Coordinates and facilitates projects for implementations including testing, implementation and post-implementation monitoring of adoption and use.
- Develops, implements and maintains continuing education programs for staff pertaining to the electronic health record and related systems; identifies areas that are prone to problems and provides coaching, training, and consulting to increase knowledge and skills.
- Ensures that new or modified clinical information systems maintain patient confidentiality and privacy in accordance with HIPAA and acts as the HIPAA security officer.
- Collaborates with the data department to coordinates data reporting as needed and performs analysis necessary to support patient/clinical records, quality improvement, and departmental decision making.

CERTIFICATION/LICENSE REQUIRED

- Bachelor's degree in computer science, healthcare/medical area of study or related field or equivalent combination of education and work experience.
- Three years related experience including healthcare-related application support.
- Experience using and supporting eClinicalWorks and with clinical workflows and documentation preferred. Training in eCW will be provided if qualified applicant doesn't have a background. Some travel may be required.